

# Lucy's Little Forest School Wilderness Wood Risk Assessment



<b>Date:</b> Jan 2020 onwards review date Jan 2021		<b>Event Description:</b> Coppicing and Wood Activities		<b>Grid Ref:</b> Wilderness Woods TV535 240		
<b>Specific Location:</b> Coppicing and Wood Activity Sites				<b>Assessed by:</b> Michaela Barkaway		
Activity/ Operation	Specific Hazard(s)	Whom affected Characteristic that would put person at risk	Control Measures(s) Comment	Risk Level		
				L	S	R
Weather	Hypothermia/ sunburn	Group and Leader	The group will have been advised to bring appropriate clothing on consent forms, booking info information and or pre visit. The leader needs to check weather forecasts and ensure group has appropriate clothing for the weather on the day.	1	3	3
Woodland site	Slips trips falls bangs Woodland site specific risk assessment completed	Group and Leader	The group will be made aware of aspects highlighted in the woodlands site risk assessment in safety talk on arrival. The leader will ensure that the woodlands risk assessment is used on site	1	3	3
Lifting materials	Back injury muscle strain injury. Lifting procedures implemented	Group and Leader	The group will need to practice and understand lifting procedures where required	1	3	3
Fungus	Poison	Group and Leader	Groups are given a safety talk on arrival to not touch as some poisonous.	1	3	3

Brambles	Cuts and scratches from brambles	Group and Leader	Warn of brambles and branches. Remove them from ground near story area and route.	1	3	3
Insects and plants	Stung - anaphylactic shock allergies. Avoid areas that contain stinging plants and insects.	Group and Leader	Leader to explain which plants and insects may sting and avoid areas containing them	1	3	3
Litter and debris	Cutting hand - The area has been risk assessed considering occurrence of litter	Group and Leader	Ensure the group are aware of potential hazards and investigate areas carefully if any litter is observed. The leader should be informed and the group are told not to touch. Site check beforehand.	2	2	4
Uneven ground	Trip slip fall. activity has its own risk assessment which considers trips and slips	Group and Leader	Ensure the group are told to watch out for trip/slips hazards before activity commences - Leader makes aware in health and safety talk at arrival. Explain to the group how to move safely not running or pushing and looking out for hazards, roots etc	2	2	4
Low branches and trees	Banging head poking eyes. Areas are chosen to avoid sites with eye height branches. Safety goggles can be worn	Group and Leader	Ensure the group are aware of any dangers these hazards may pose - issues raised in health and safety talk on arrival. Make sure the group move carefully around the wood without moving quickly	2	2	4
Scissors	Cuts to children if used	Children	Warn that scissors should not be used by children. Encourage adult supervisors to assist with scissor use.	1	2	2

Carrying sticks and poles	Banging head poking eyes	Group and Leader	Show children how to carry sticks or poles safely, No running. Warn children to watch for other people when moving poles.	2	2	4
Collecting bracken	Cuts from collecting bracken	Group and Leader	Only adults allowed to break up bracken, and leader shows how to do safely.	1	2	2
Dog faeces	Infection and disease - areas with a high number of dog walkers should be avoided	Group and Leader	Ensure the group are aware of this potential problem. Leaders to carry antibacterial wipes in case of contact with animal faeces. Also to carry pooh bags to remove. Site to be checked beforehand	2	2	4
Encountering other site users	Stranger danger, fear of dogs	Group and Leader	Ensure participants are aware of other members of the public using site and with dogs perhaps. Not to approach dogs and stand still if approached. Visiting group under watch of adult leaders as well as teacher and Lucy's Little Forest school Leader.	2	2	4
Pond	Falling in, drowning	Group and Leader	Make group aware of the pond before we arrive, ask children to walk carefully and slowly around the pond.	1	3	3
Group staying together	Lost Children	Children	Do not allow children to go out of sight without adult supervision. Count children in group + count at end – ensure all children reach yard with adult. Inform carers/children their collection point is behind barn. Stop before reaching yard to count & group children.	1	3	3

Tool use	Cuts, bruises, breaks, trapped fingers, amputation from use of tools	Staff, children, adults, supervising adults	All observing children to be seated a safe distance from work area. Tools to be swung in a direction in which they cannot strike anyone if they slip from user's hands. Brief the group on correct handling of the tools, reinforce the technique for each person as they take their turn. Ensure materials are held firmly in place, either by staff or another participant. All tool usage must be supervised directly by leader. First aid kit on hand. Bill hook, axe or similar swung bladed tools not to be used by children	1	3	3
Watching Demo and using tools	Being hit by flying wood chips / pieces	Observing children / adults	Position observers, materials and tools so that chips / pieces will fly away from observers. Brief participants on correct usage and positioning. First aid kit on hand	1	3	3
Watching Demo	'Break' falling on people	Staff, observers, participants	Break to be tied securely in place. Staff brace when break is in use.	1	3	3
Watching Demo	Materials falling on people	Staff, observers, participants	Observers to stay a safe distance from the materials when they are in use Large poles to lay flat on the ground when in use and if stored upright against a wall, well away from observers and participants	1	3	3
<b>Nearest Phone:</b> Leader's mobile phone Wriggly 07949672141 Lucy 07766 486548 Mel 07588 604622			<b>First Aid Box Location:</b> Lucy's Little Forest School Team leader's rucksack			

Julie 07961971646 or cafe 01825 830509 or cafe 01825 830509		
<b>Nearest Hospital:</b> Princess Royal Hospital Haywards Heath: 01444 441881 <b>Nearest Defibrillator:</b> Hadlow Down Village hall - 999 call request code for machine		<b>First Aider:</b> Michaela Barkaway, Lucy Clark
<b>Ambulance Meeting Point:</b> Main Car Park Wilderness Woods by cafe. Request 4x4 for woodland access		<b>First Aid Contingency:</b> 999
<p><b>Additional Controls Needed/ Further Preventative Measures:</b> Schools – Recommended OFSTED child ratio for school visits. Activities/events- Children supervised by accompanying adult at all times. No child to be left with LLFS Leader          Birthday parties – Parent/carer running party to have responsibility of children. Lucy's Little Forest School team will run the party and be in charge of all activities we do in the time allocated.</p> <p>Schools and groups are only covered by Lucy's Little Forest School insurance and Health and safety procedures while attending a session led by a Lucy's Little Forest school leader - while at lunch, self led activities, lunch, play - non led by Lucy's Little Forest school the group must ensure they have relevant risk assessment and have conducted a pre visit check.</p>		
<p><b>Discussed with owner/manager/host of site : Yes</b>  <b>Discussed 3<sup>rd</sup> party liability with host : Yes</b></p>		
(L) <b>LIKELIHOOD</b> 1 Hazard exists very infrequently; limited numbers exposed 2 Likely to occur; hazard exists intermittently or occurs occasionally 3 Likely to occur soon; permanent hazard or occurs daily/repeatedly; many may be exposed	(S) <b>SEVERITY OF HAZARD</b> 1 Could cause minor injury only 2 Could cause major injury/3 day or more absence 3 Could cause a fatality/severe injury	(R) <b>RISK LEVEL</b> is the product of Likelihood and Severity (L x S)  Very High Risk score 6 or 9 (Activity not to commence) Moderate Risk score 3 or 4 (Additional control measures) Low Priority Risk score 1 or 2

**VERY HIGH RISK SCORES (6 TO 9) NEED ADDITIONAL ACTION. ACTIVITY MUST NOT COMMENCE**